



(Registered charity number 10360990)

8.11 Extreme weather Policy

Statement of intent

In the event of bad weather, the Chairperson and Manager will decide if the Pre-School should open based on a number of criteria.

Aim

To ensure that in the event of bad weather the setting is warm enough for the children and staff to be comfortable and that parents are informed if the Pre School is not to open.

Method

The Chairperson and Manager will make a decision on whether the Pre School will open based on the following:

- The school premises must be warm enough for the children and staff to be comfortable.
- Staff must be able to get to Digswell Pre-school and home safely.
- Roads must be safe to travel on.
- The closure of St John's C of E primary school where Digswell Pre-School is based.

If it is decided that Digswell Pre-school should close all parents/carers will be emailed. Where possible a message will be left on the Digswell Preschool website (www.digswellpreschool.com). We will endeavour to phone parents and leave a message on the answering service if we are unable to speak to them in person.

Should the above occur, fees will still have to be paid and regrettably will not be refunded as overheads and staff will still need to be paid.

If this causes great hardship, a written application for a refund can be made to the committee via the Pre School Manager.

This policy was adopted by

DIGSWELL PRE-SCHOOL

On

SEPTEMBER 2020

Date to be reviewed

SEPTEMBER 2021

Signed on behalf of the Pre-School
committee

MARTA ERENBEK-WALCZAK

Name of signatory

Role of signatory (e.g. chair, director or
owner)

CHAIRPERSON
